

Graduate school Srinakharinwirot University

Student Add/Drop Enrollment / Credits Request Form

To Dean of Graduate school

I (Mr./Mrs./Ms.)Last nameStudent ID Number.....
 Graduate Candidate in () Ph.D. programs () Dual Masters–Ph.D. programs () Masters programs
 in..... Field.....
 Faculty of.....E-mailTel.....
 Semester Academic Year would like to request to
 Add a course Drop a course Register More Credits from to
 Change enrollment from **Non Credit** to **Credit** Enrollment change from **Credit** to Non Credit
 Register an **Audit (AU)**
 Others

No.	Course Code	Section	Course by Subjects	Credits	Instructor Signature

Reason for request:

.....

Student Signature (Date)

Remarks 1) The requests for enrollment change i.e. adding/ dropping courses and examinations (English Proficiency test, Comprehensive Examination, Qualifying Examination) can be submitted within 2 weeks after the deadline specified by graduate school academic calendar. An explanation and justification must be provided along with required documents (if any).
 2) The result will be informed within 7 days.

1. Advisor’s Decision	4. Graduate School’s Decision
Signature (.....) Date	4.1 Academic Section <input type="checkbox"/> Approve and authorize to operate <input type="checkbox"/> Others Signature (.....) Date
2. Program Committee Chair’s Decision	4.2 Dean of Graduate School
Signature (.....) Date	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove Signature (.....) Date

Registration Section

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Signature (Date)